**ANNEX 2.1. (ENG)**

**REQUEST FOR REIMBURSEMENT** – document to be uploaded

1. Name of entity:

*(Please type in full name of the applicant organisation)*

2. Legal representative:

3. Organization Registration Number (CIF/CUI):

4. Amount requested **in EUR**, out of which:

 - Travel costs (*international travel costs and cost of travel from/to the airport*)

- Subsistence allowance (*per diem, internal transport and accommodation*)

5. Financial Identification Form: *see Annex 2.2*

**I hereby certify that all the information in this document, including its annexes, is accurate and complete.**

NAME OF LEGAL REPRESENTATIVE:

SIGNATURE:

NAME OF THE APPLICANT:

SIGNATURE:

DATE:

ATTACHMENTS:

Supporting documents covering the mobility[[1]](#footnote-1):

* Travel invoice;
* E-ticket;
* Boarding pass ;
* Invoices for accommodation.
1. The supporting documents presented are requested only if they are not in conflict with Donor States travel legislation. Reimbursment of the expenses incurred by an applicant from Donor State Countries are reimbursed according to each Donor State country legislation. [↑](#footnote-ref-1)